

MOTHERS' UNION DIOCESE OF LEICESTER

Registered Charity 250038

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DATA PRIVACY NOTICE

Under the General Data Protection Regulation and the Data Protection Act 2018, Mothers' Union Diocese of Leicester is committed to ensuring that any personal information, that is information that can identify a living individual, it holds is:

- used fairly, lawfully and transparently
- used for specified, explicit purposes
- used in a way that is adequate, relevant and limited to only what is necessary
- accurate and, where necessary, kept up to date
- kept for no longer than is necessary, following guidance on the retention of records issued by the central Mothers' Union charity
- handled in a way that ensures appropriate security, including protection against unlawful or unauthorised processing, access, loss, destruction or damage

We use personal information for the following purposes:

- for the legitimate interests of the charity in administering membership records on our own behalf and on behalf of the central charity, The Mothers' Union
- for the legitimate interests of the charity in promoting, fundraising and undertaking its work
- for the legal requirement to maintain accounts, including the processing of Gift Aid claims, and manage employees

For further information in the first instance please contact The Mothers' Union Administrator at the above address. If you require further advice or need to raise a complaint, contact the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF; telephone 0303 123 1113; www.ico.org.uk.

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